

**Northumberland County Tax Collection Committee**  
**Meeting Minutes**  
**May 4, 2022**

The meeting was called to order at 7:00 PM by Paula Greco with the Pledge of Allegiance.

A determination was made that a quorum of delegates was in attendance.

**Secretary Report**

A motion was made by Patty Troutman, seconded by James Neitz and passed to approve the minutes from the March 2, 2022 meeting as written.

**Treasurer Report**

Treasurer Mark Burrows reported the account balance as of April 30, 2022 is \$2,376.53.

A motion was made by James Neitz, seconded by Brian Manning and passed to approve payment of a bill submitted by Solicitor Ed Greco in the amount of \$284.86. Ed Greco abstained. Paula Greco abstained.

**Business**

Jason Lawson from Keystone Collections Group attended the meeting and gave report on collections so far this year. Collections increased from 20 million to 24 million since 2015. Jason also mentioned our contract expires at the end on 2023. Keystone would like to extend our contract with them at a new commission rate of 1.49%. The current rate is 1.55%

A motion was made by Ed Cuff, seconded by Christine Mench and passed to amend the agenda to include extending the contract with Keystone Collections Group for another 5 years at the commission rate of 1.49% to the business portion of the agenda.

A motion was made by Brian Manning, seconded by Patty Troutman and passed to extend the contract with Keystone Collections Group 5 more years at a commission rate of 1.49%.

A motion was made by Christina Mench, seconded by Brenda Scandle and passed to amend the by-laws to hold two meetings per year and to allow attendance of meeting through online platforms such as zoom, google meet, etc.

The remaining meetings for 2022 will be held.

A motion was made by James Neitz, seconded by Patty Troutman and passed to amend the agenda to include authorization of payment of bill between now and our next meeting in 2023 to the business portion of the agenda.

A motion was made by James Neitz, seconded by Paula Greco and passed to authorize the Treasurer to pay any bills from now until the first meeting in 2023.

A motion was made by Paula Greco, seconded by Patty Troutman and passed to hold meetings in 2023 as follows:

March 1, 2023

April 5, 2023 (if not able to meet in March)

October 4, 2023

November 1, 2023 (if not able to meet in October)

Meetings will be held at the Shikellamy Administration Building at 7:00 P.M.

A motion was made by Brian Manning, seconded by James Neitz and passed to adjourn the meeting at 7:25 P.M.

Respectfully Submitted,

Lucinda R Bomberger  
Secretary of the NCTCC