

**Northumberland County Tax Collection Committee**  
**Meeting Minutes**  
**October 2, 2024**

The meeting was called to order at 7:00 PM by Paula Greco with the Pledge of Allegiance.

A determination was made that a quorum of delegates was in attendance.

**Secretary Report**

A motion was made by Christina Mench, seconded by Patty Troutman and passed to approve the minutes from the April 3, 2024 meeting as corrected. Last names of Stephanie McKinney and Brenda Scandle were added due to not knowing the last names at the time of the last meeting.

**Treasurer Report**

Treasurer Mark Burrows reported the account balance as of September 30, 2024 is \$6,815.43. One bill was received from Solicitor Ed Greco in the amount of \$61.62.

A motion was made by Brian Manning, seconded by Patty Troutman and passed to approve payment of the Solicitor's Bill for \$61.62. Paula Greco abstained. Ed Greco abstained.

**Business**

Jason Lawson from Keystone Collections Group was in attendance of the meeting and shared a report of current and delinquent EIT collections.

In 2023 EIT increased 8.0% over 2022.

2024 YTD, through August, EIT increased 1.7% compared to last year this time.

In 2023, through September, Delinquent EIT increased 66% over 2022.

There was question if anyone heard from Klacik regarding the audit and if the 2023 audit had been done. Treasurer Mark Burrows has not heard from Klacik regarding the 2022 Audit. Ed Greco said that someone needed to follow up with Klacik. Rob Slaby will call Klacik and get in touch with the Treasurer Mark Burrows with information to move forward.

Brian Manning reported that he had received 26 forms back from municipalities regarding delegate and alternate delegate contact information. There are still a few he has not received. Copies of the contact information was made available.

Paula Greco reviewed the meeting dates and location and will advertise the 2025 meetings in December 2024.

March 5, 2025

April 2, 2025 (if not able to meet in March)

October 1, 2025

November 5, 2025 (if not able to meet in October)

Meetings will be held at the Shikellamy Administration Building at 7:00 P.M.

A motion was made by Patty Troutman, seconded by Brian Manning and passed to approve the 2025 meeting dates and location.

A motion was made by Brian Manning, seconded by Christina Mench and passed to authorize Treasurer Mark Burrows to pay any bills between this meeting and the March 5, 2025 meeting.

A motion was made by Patty Troutman, seconded by Christina Mench and passed to adjourn the meeting at 7:15 P.M.

Respectfully Submitted,

Lucinda R Bomberger  
Secretary of the NCTCC