

**Northumberland County Tax Collection Committee**  
**Meeting Minutes**  
**November 3, 2021**

The meeting was called to order at 7:00 PM by Paula Greco with the Pledge of Allegiance.

A determination was made that a quorum of delegates was in attendance.

**Secretary Report**

A motion was made by Patti Troutman, seconded by Mark Burrows and passed to approve the minutes from the May 5, 2021 meeting as written.

**Treasurer Report**

Treasurer Rob Slaby reported the account balance as of October 30, 2021 is \$3,271.43.

A motion was made by Patty Troutman, seconded by Paula Greco and passed to reimburse Rob Slaby, Cole Township for the P.O. Box.

A motion was made by James Neitz, seconded by Brian Manning and passed to approve payment of a bill submitted by Solicitor Ed Greco in the amount of \$547.55. Ed Greco abstained. Paula Greco abstained.

**Business**

Jason Lawson from Keystone Collections Group attended the meeting and gave report on the amount EIT collected as of September 31, 2021 in the amount of \$18,215,461.00 for the taxing authorities within the TCC. That is an 5.7% increase over September 31, 2020. Delinquent recovery was also 24% over the amount collected as of September 31, 2020.

Jason shared about their audit having no findings. A copy had been emailed to members of the TCC. Jason gave hard copies of the audits to Paula Greco.

Keystone Collections Group updated their website and made it more user friendly for taxpayers to file their tax return.

Rob Slaby made a correction to the agenda for update of the audit year to read Update of 2020 Audit.

Rob reported that the 2020 audit has not been completed yet.

There was further discussion of amending the by-laws to hold 2 meetings per year versus the current 4 meetings per year. The by-laws would not need to be amended to meet virtually through websites like zoom however one person would need to be present at the meeting

location in the event that the public would attend. 2/3 of delegates would need to be present for the vote. Ed Greco will circulate the amendment to the by-laws for the February meeting.

A motion was made by Steph McKinney, seconded by Christina Mench and passed to move forward with amendment of the by-laws to hold meetings bi-annually instead of quarterly.

Patty Troutman requested that we not meet in December due to school board reorganization and having enough delegates to have a quorum.

A motion was made by Patty Troutman, seconded by Paula Greco and passed to approve of the following meeting dates for 2022 and location of the meeting to be at the Schikellamy Administration Building at 7:00 P.M.:

February 2, 2022

March 2, 2022 (if not able to meet in February)

May 4, 2022

September 7, 2022

October 5, 2022

November 2, 2022 (if not able to meet in October)

A motion was made by Christina Mench, seconded by James Neitz and passed to cancel the scheduled December 1, 2021 meeting due to not having a quorum.

A motion was made by Brian Manning, seconded by Patty Troutman and passed to adjourn the meeting at 7:27 P.M.

Respectfully Submitted,

Lucinda R Bomberger  
Secretary of the NCTCC